

2018 ICF-Saskatchewan Prism Award Nomination Form

Deadline for Nominations

Completed nomination forms are to be e-mailed to Richard Clatney - **Selection Committee Member, Prism Awards Program** at: rclatney@gmail.com by **5 p.m. CST, Wednesday, February 28, 2018**. Please include ICF-Saskatchewan Prism Award 2018 in the subject line. You will receive confirmation of your nomination form within 24 hours of receipt.

Format Guidelines

Complete the nomination information below (not to exceed 4 pages). All nominations will be accepted in Microsoft Word, or a similar program, using a standard business font and size. Please keep the format simple, clear and concise.

Confidentiality

ICF-Saskatchewan Chapter is collecting this information to select a Prism Award recipient. To ensure confidentiality of information contained in the Nomination Submissions, access will be limited to the Selection Committee and judges. The information will be kept strictly confidential, and will not be used for any other purpose.

PART ONE

1. Nominating Coach's Details

- Coach's Name(s):
- Coach's Business/Organization Name:
- Coach's Phone Number:
- ICF Membership Number(s):
- ICF Credential(s) and/or certification with ICF accredited school:
- Names of additional coaches, if applicable.

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2. Nominee Details

- Name of Organization:
- Address of Organization:
- Description of the Organization:
- Number of Employees (at time of submission):
- Start Date of the Coaching Project:
- Status of the Coaching Project – (is it active at this time?):

3. Organizational Champions

Identify the person or people who championed the coaching initiative and their role(s) in the organization:

- Name:
- Position:
- Title:
- Phone Number:
- Email:

PART TWO

Coaching Initiative Scope

1. Describe the story of the coaching initiative.

Include services or products that the coach(es) provided for this organization, the actual process of creating this initiative that produced the results, any model or tools used, the philosophy and approach of the coaching interventions, how many people received coaching, how many coaches were involved, how the coaching was delivered (individual,

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team, group, in-person, other), description of the coaches (ie were they internal/external, etc).

2. Describe why you are nominating this business/organization.

Tell the story of how the organization meets or surpasses the award criteria along with other relevant information/why it should be recognized by the ICF-SK Chapter with a Prism Award. What were the identified business/organizational goals/needs or priorities that the coaching initiative addressed and how was the coaching effective in achieving the intended outcomes?

Qualitative Impact of the Initiative

It is recommended that the award nominee (a representative of the organization being nominated) participate in completing #3, 4, and 5 of the nomination submission.

3. Describe the influence, value, and impact of the coaching initiative.

Here are some areas where coaching can make an impact (describe any and all that apply):

- Leadership Development
- Enhanced Performance
- Change Management
- Tangible Business Results
- Team Effectiveness
- Morale
- Customer Satisfaction
- Problem-Solving Capability
- Communication
- Organizational Alignment with Personal Goals
- Other

Quantitative Impact of the Initiative

4. Describe the tangible business results (value) that the coaching initiative has had on the business/organization.

Examples: % change in employee turnover, profitability, or other key performance indicators (KPI's) the organization used to evaluate the results of the coaching initiative.

5. Describe how the organization experienced a tangible impact as a result of the coaching initiative.

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Provide both quantitative and qualitative examples to express impact. This could include a return on investment (ROI) calculation as well.

$$\frac{(\text{Gain from Investment} - \text{Cost of the Investment})}{\text{Cost of the Investment}} \times 100$$

Organization Contact

6. Identify the contact person for the organization whom the Selection Committee can interview about the coaching initiative.

- Name:
- Position/Title:
- Phone Number:
- E-mail:

**If you have any questions about completing this nomination form,
please contact**

Richard Clatney ICF-Saskatchewan PRISM Awards, Selection Committee Member
306 -717-6088 or rclatney@gmail.com